

**LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY
(LCMHA)
1040 S. Winter St. Suite 1022
Adrian, MI 49221**

**REQUEST FOR PROPOSAL (RFP)
FOR
DECK REPLACEMENT FOR GROUP HOME**

RFP

DATE OF REQUEST:	October 7, 2024
PROPOSAL DUE DATE:	November 13, 2024 by 5pm.
CONTRACT AWARD:	November 29, 2024

SUBMISSION REQUIREMENTS

The proposal documents shall be submitted electronically via email to address below. A confirmation email will be sent. If you do not receive confirmation email proposal was not received.

Send documents to:

Lenawee Community Mental Health Authority
Holly Owen, Chief Operating Officer
howen@lcmha.org

Proposals received after the above cited date and time will be considered a late quote and will not be acceptable. LCMHA reserves the right to accept or reject any or all bids and to waive any irregularities

SITE ACCESS

Contact Ryan Beal at rbeal@lcmha.org or 517-442-0350 to schedule site visit.

AWARD OF CONTRACT/REJECTION OF PROPOSAL

The contract will be awarded to the contractor who provide a proposal that is most responsive to meeting both needs of the project and LCMHA.

LCMHA reserves the right to change any aspect of, terminate, or delay this RFP, the RFP process and /or the program which is outlined within this RFP at any time, and notice shall be given in a timely manner thereafter. LCMHA reserves the right to reject any and all proposals that it deems to not be in the best interest of LCMHA.

SPECIFIC PROJECT INFORMATION

INTRODUCTION

Lenawee Community Mental Health Authority is seeking proposals for replacement of front and back deck group home in Adrian, MI.

SCOPE OF WORK

Project: Back deck replacement, back ramp repairs

General Conditions:

- Jobsite to left clean every day.
- Debris is to be removed by contractor.
- Drive is not to be blocked by vehicles or materials.
- All employees and subcontractors are to be covered by workers' compensation and/or general liability policies. Contractor is to provide proof of insurance.
- Permits and inspections
 - When applicable a building permit is to be filed.
 - All permit and inspection fees for the project are to be included.
- All materials, methods and techniques must conform to MI residential codes.

Considerations:

- Heavy foot traffic
- Frequent wheel chair traffic
- Heavy salt use

Specifications:

- Deck and ramp decking
 - Match ramp decking material:
 - Azek PVC: Brownstone in color
 - Fastening method: advise based on your preferred method
- Deck and ramp framing: provide separated costs for the two material options
 - Owens Corning Advantex Fiberglas
 - Pressure treated: include joist tape
 - Joist spacing at 12" oc
- Deck Ledger
 - Required: flashing should be installed along the ledger to house interface and counter flashed

- Preferred: hold ledger off the face of building with spacers
- Railings
 - Replace with no/low maintenance material
 - Aluminum/PVC/Composite or combination of
- Trim components
 - Replace with no/low maintenance material

Project: Front deck replacement, front ramp repairs

General Conditions:

- Jobsite to left clean every day.
- Debris is to be removed by contractor.
- Drive is not to be blocked by vehicles or materials.
- All employees and subcontractors are to be covered by workers' compensation and/or general liability policies. Contractor is to provide proof of insurance.
- Permits and inspections
 - When applicable a building permit is to be filed.
 - All permit and inspection fees for the project are to be included.
- All materials, methods and techniques must conform to MI residential codes.

Considerations:

- Heavy foot traffic
- Frequent wheel chair traffic
- Heavy salt use

Specifications:

- Porch post options
 - Replace with no/low maintenance material
 - Wrap with no/low maintenance material
- Ramp post options
 - Replace with no/low maintenance material
 - Wrap with no/low maintenance material
- Porch decking
 - Match ramp decking material:
 - Azek PVC: Brownstone in color
 - Fastening method: advise based on your preferred method
- Porch deck framing: provide separated costs for the two material options
 - Owens Corning Advantex Fiberglas
 - Pressure treated: include joist tape
 - Joist spacing at 12" oc
- Porch ledger
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CONTENT OF PROPOSAL

At a minimum, each proposal shall include the following items:

BUSINESS ORGANIZATION

State the full name and address of your organization, and if applicable, any subcontractors that will perform or assist in performing the work.

APPLICABLE EXPERIENCE

Include a brief description of similar project experience and qualifications as it pertains to construction and renovations.

ESTIMATED COST

Estimate shall include the following; scope of work, cost itemized to include labor, materials, and permits if applicable.

TIME FRAME

Include estimated time frame for start and completion of project.

ADDITIONAL INFORMAITON

Include any additional information identified as pertinent but not requested in this RFP

EVALUATION OF PROPOSALS

All proposals received shall be subject to an evaluation by representatives of Lenawee Community Mental Health Authority. The following factors will be considered in making the final selection:

EXPERIENCE

Will take applicable experience in consideration when making determination.

ESTIMATED COST

The detail of scope of services and itemized cost will be taken in consideration. Proposal could be excluded based on lack of detail with scope of services and cost.

TIME FRAME

Will take estimated time frame in consideration in making final selection.

LENAWEE COMMUNITY MENTAL HEALTH AUTHORITY

Attach a copy of General Liability Insurance.

Signature of Representative

Title of Representative

Print Name of Representative

Date of Signature