



Lenawee Community Mental Health Authority

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Board Meeting Minutes

November 20, 2024

Present: N. Wilson; J. Goetz; N. Smith; T. Kelly; H. Terrill; E. Starlin; J. Ackley; N. Eaton-Gordon; D. Stimpson; A. Palmer; T. Kelly; D. Reed

Absent: R. Tillotson

Staff: K. Szewczuk; T. Good; H. Owen; N. Feller; J. Bradley; B. Briggs

1. CALL TO ORDER

The meeting was called to order at 3:00 pm by Amy Palmer, Board Chair.

2. PREVIOUS MINUTES

MOTION BY J GOET to approve previous minutes dated October 31, 2024. **SUPPORTED BY J. ACKLEY. MOTION CARRIED.**

3. AWARDS & PRESENTATIONS

Dawn Finney was recognized as the Norma Dell Courage to Care Award.

4. PUBLIC COMMENT

None.

5. COMMITTEE REPORTS

a. Operations & Budget Committee

i. Policies

a. #R-840 Assessment and Authorization of CLS Services

b. #R-842 Timeliness of Service Provision and Documentation

c. #R-846 Incident Reporting

MOTION BY N. SMITH to approve policies R-840 Assessment and Authorization of CLS Services; R-842 Timeliness of Service Provision and Documentation; R-846 Incident Reporting. **SUPPORTED BY D. REED. MOTION CARRIED.**

ii. Contracts

a. Brightwell Behavioral Health

b. Magnet ABA Therapy

MOTION BY N. SMITH to approve a contract with Brightwell Behavioral Health and Magnet ABA Therapy through FY26. **SUPPORT BY J. GOETZ.**
MOTION CARRIED.

iii. **Data Reports**

Mental Health Inquiries: Kathryn reported that in October we had 97 mental health inquiries. 22 were initially referred out. 74 intakes were scheduled, 1 declined/no need. 64 initial assessments were completed with 15 found to be ineligible, 4 declined, 45 eligible and receiving services. 58% Medicaid, 29% Healthy Michigan, 13% (6) General Fund due to spenddown.

Substance Use Disorder Inquiries: In October, Substance Use Disorder Inquiries totaled 48. 1 were referred out with benefits, 1 was not a Lenawee county resident, 4 declined or had no need. 42 were authorized. 24 Healthy Michigan, 15 Medicaid, 2 Block Grant.

Inpatient Hospitalizations: There were a total of 32 people admitted to hospital in October, 10 were children. 59% Medicaid, 41% Healthy Michigan. 38% had co-occurring mental health and substance use disorders. 44% were previously unknown to us. 7 reported the Family Medical Center as their primary health care provider, 9 with no primary healthcare provider. We were able to divert 10. 11 went in on petition. 2 no showed for a follow up appointment despite attempts to contact.

iv. **Finance Report**

We are 100% through the fiscal year, at 90% spent, about 10% under budget. Final amounts will be presented after the audit. At this time, we are showing being able to contribute around \$380,000 to the fund balance. General Fund investment and Hendershot both saw an increase. Employee insurance costs will be increasing slightly.

MOTION BY D. REED to approve the finance report and additional voucher list.
SUPPORTED BY N EATON GORDON. MOTION CARRIED.

b. **Personnel Committee**

i. **COLA**

MOTION BY J. GOETZ to approve a 6% cost of living increase. **SUPPORTED BY J. ACKLEY. MOTION BY D. STIMPSON** to amend the motion to approve a 3% cost of living increase on 12/29/24, and requesting a salary study. **SUPPORTED BY N. SMITH. MOTION CARRIED.** J. Ackley voted "no".

6. REPORT FROM EXECUTIVE DIRECTOR

- Kathryn discussed some issues that have come up with providers.
- The State has mishandled assessment process. We will now have to use CAFAS as well as MichiCANS through March 2026.
- Alan Bolter contracted directors about coming to a Board meeting to talk about what is happening in the legislature. He will come in-person weather permitting in the first part of the year.

7. REPORT FROM BOARD CHAIR

a. November and December Meeting Reminder

On December 18th the Operations and Budget Committee will act as the Board due to Christmas.

8. REPORT FROM REGIONAL BOARD

No meeting in November

9. BOARD MEMBER COMMENTS

None

10. ADJOURNMENT

The meeting was adjourned at 3:59 pm.

D. Reed
Secretary

Date